AGENDA – PPG MEETING

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| **Date:** | 24/07/2023 |
| **Chairperson:** | Hossain Ali (PM) |
| **Minutes taken by:** | Hossain Ali (PM) |

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| 1. | Introductions |  |  |
| 2. | Review of last meeting minutes |  |  |
| 3. | Arsenal programmes for the community |  |  |
| 4. | Patient welcome pack |  |  |
| 5. | Update of staffing -PCN  -Clinical  - Non Clinical |  |  |
| 6. | Medication – 48 hours’ notice and early requests for bank holidays |  |  |
| 7. | New call back feature on phones |  |  |
| 8. | Getting more patients to join our PPG |  |  |
| 9. | AOB |  |  |

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| Next Meeting date : October, date TBC |